



NASFAA U Authorized Event Overview of Consumer Information

National Association of Student
Financial Aid Administrators

**Overview of
Consumer Information**
A NASFAA Authorized Event*

Presented by
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National Association of Student Financial Aid Administrators

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Disbursement Policies
Equity in Athletics
Vaccination Policy
Books and Supplies
Drug Violation Penalties
GE Disclosures
Annual Security Report
Alcohol Abuse Prevention
Entrance Counseling
Refund Policies
Annual notice
Constitution Day
Retention Rates
Transfer Out
Written Arrangements
Entrance Counseling
Refund Policies
Annual notice
Verification
Student Body Diversity
Job Placement
Transfer Credit
College Navigator
FERPA
Licensure
Transfer Registration
Code of Conduct
Students with Disabilities
Private Loan Disclosures
SAP
Accreditation
Financial Aid Info
Exit Counseling
Completion Rates
Drug-Free Schools
Graduate School Enrollment
Clery Act
Copyright Infringement
Approval
VAWA
Preferred Lender List
Net Price Calculator
Academic Programs

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Agenda

- Consumer Information Responsibility
- Annual Notice to Enrolled Students
- Annual Security Report
- FERPA
- Completion, Graduation, and Transfer-Out Rates

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Consumer Information Responsibility

Registrar	Administration	Student Housing
Campus Police	Legal Counsel	Business Office
Student Health Services	Provost	Bursar
Disability Services	In-House Auditors	Book Store
Institutional Research	Athletics	Counseling Center
Office of Communications	Information Technology Services	Veterans Services
Human Resources	Admissions	Career Services
Study Abroad Office		Financial Aid Office

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Availability of Employees




- Full-time* employees must be available to provide:
 - Financial assistance information
 - Institutional information
 - Completion, graduation, transfer-out, and retention rates
 - Security policies and crime statistics
- Must provide contact information

*ED may waive the full-time requirement

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Annual Notice to Enrolled Students



- Financial aid availability
- Availability of consumer information
- Text book pricing
- Preferred lender arrangements
- Code of conduct
- Gainful employment disclosures
- FERPA rights
- Security and fire safety reports
- Prevention programs:
 - Drug and alcohol abuse
 - Dating or domestic violence, sexual assault, and stalking
- Constitution Day
- Voter registration

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Disclosure Methods

- Mail
- Email
- Websites*
- Campus intranet*

*Must include exact electronic address (URL) where information is located, and must state paper copy is available upon request.

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Generally Available

- Accreditation and licensure
- Academic programs, facilities, and instructional personnel
- Arrangements with other schools
- Completion, graduation, and transfer-out rates
 - Retention rates
 - Graduate or professional education pursued by four-year graduates
 - Placement rates

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Generally Available


- Rights and responsibilities of aid recipients
- Title IV loan entrance and exit counseling
- Direct Loan model disclosure form
- TEACH Grant information and counseling
- Net Price Calculator
- Costs to attend
- Tier One and Tier Two credit arrangements
- Withdrawal and refund policies
- Transfer credit policies

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 **Generally Available**

- Copyright infringement
- Diversity of student body
- Special services and facilities for persons with disabilities
- Vaccination policies
- Crime log and fire log
- Emergency response, evacuation, and missing student notification






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Academic Information

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graph TD; A[Academic Disclosures] --- B[Accreditation and Licensure]; A --- C[Academic Program Information]; A --- D[Gainful Employment]; A --- E[Placement and Retention Rates]; A --- F[Transfer Credit Policies];
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Educational Cost Information

-  Tuition and fees
-  Necessary books and supplies expenses
-  Typical room and board charges
-  Transportation cost estimates
-  Additional program-specific costs, if any

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Net Price Calculator

Net Price Calculator
For Net Price Calculator Help Call 1.877.239.3399 or ep@nasfaa.org

Please read. Welcome to the Net Price Calculator application. This application will assist you in setting up a Net Price Calculator to post on your institution's website as required in the Higher Education Opportunity Act of 2008 (see HECA Sec. 111 which amended HEA Title I, Part C added HEA Sec. 132(a), Sec. 132(b) (20 U.S.C. 1015a(a), 20 U.S.C. 1015a(b))).

Before proceeding, please download and review the Quick Start Guide and accompanying glossary of key terms (accessible by clicking on the Help button in the upper-right hand corner of the screen) for assistance with correctly inputting data and setting up your institution's net price calculator. Once you are ready, click Continue to begin.

CONTINUE

Note: The Higher Education Opportunity Act defines net price as the net price for full-time, first-time degree/certificate-seeking students. Title IV institutions that do not enroll full-time, first-time students are not required to have a net price calculator under the HECA.

Additional resources, such as a bulk data file upload tool and frequently asked questions related to both the net price calculator requirement and the Department's template are also available online at: http://2008.ed.gov/pubs/netpricecalculator_guide_updates/



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College Financing Plan/Shopping Sheet

- Provide to students if:
 - Volunteered with ED or signed Principles of Excellence
 - See GEN-13-05
- Method:
 - Hard copy or electronic format
 - Can be used with financial aid award letter



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Financial Aid Availability



- For each financial aid program:
 - Application forms and procedures
 - Eligibility requirements
 - School's selection criteria
 - Criteria for determining award amounts
- Method:
 - Annual notice to enrolled students (annual notice)



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Verification Disclosures



- For selected applicants:
 - Documentation needed
 - Responsibility to complete verification
 - Deadlines
 - Consequences
- Method:
 - Usual communication methods for providing individual notifications



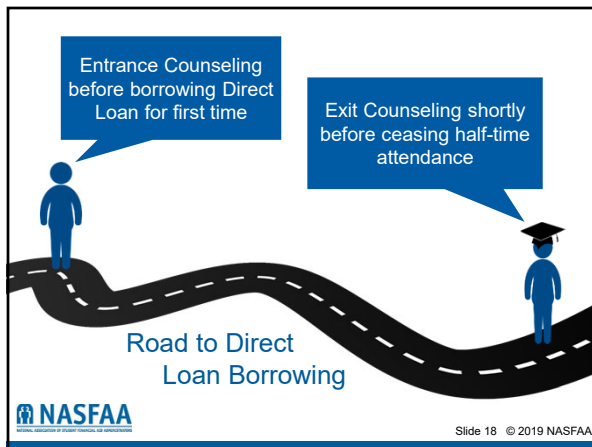
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Student Rights and Responsibilities

Criteria to maintain eligibility	How to obtain books and supplies by seventh day of payment period, and how to opt out	Necessity of repaying loans
Satisfactory academic progress	Terms of loans included in award package	Sample repayment schedule
Method and frequency of disbursements	Terms and conditions of any employment award package	Exit counseling information



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Student Loan-Related Disclosures

Federal	}	<ul style="list-style-type: none"> • Direct Loan entrance and exit counseling • Perkins Loan pre-repayment disclosures • Title IV Loans Code of Conduct
Private	}	<ul style="list-style-type: none"> • Private Education Loan Disclosures • Preferred Lender Arrangements and Code of Conduct

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Title IV Loans Code of Conduct

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Textbook and Supplemental Materials

	Required Pricing Information	Encouraged Information
Students	<ul style="list-style-type: none"> • ISBN • Retail price • Include in online course schedule 	<ul style="list-style-type: none"> • How to rent/buy used • Buy-back programs • Alternative delivery • Cost-saving options
Bookstore	<ul style="list-style-type: none"> • On request, course schedule and requirements, as soon as practicable 	<ul style="list-style-type: none"> • Required/recommended textbooks • Supplemental materials • Enrollment (actual and maximum)

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Withdrawal Policies and Procedures



Withdrawal
process



Return of Title IV
funds and refund
policies



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Other Programs and Policies

- Drug and Alcohol Abuse Prevention
- Copyright Infringement
- Special Services and Facilities
- Vaccination Policies
- Voter Registration
- Constitution Day and Citizenship Day
- Family Educational Rights and Privacy Act (FERPA)



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Family Educational Rights and Privacy Act (FERPA)

- Prohibits disclosure of personally identifiable information (PII) from education records without student's written consent
 - Several exceptions noted in 34 CFR 99.31
- Prior to student turning 18 or enrolling in postsecondary education, parent has rights:
 - Access to child's education records
 - Opportunity to amend those records
 - Some control over disclosures from those records



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Family Educational Rights and Privacy Act (FERPA)

- Notice must inform students of their rights and related procedures
 - Review and request to amend education records
 - Consent to disclosures of PII
 - File a complaint if FERPA rights are violated
- School must define PII, directory information, and school officials with “legitimate interest”



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Annual Security Report

Crime Statistics	Campus Security and Crime Prevention Programs	Dating Violence, Domestic Violence, Sexual Assault, Stalking
Crime Reporting and Response Policies	Off-Campus Monitoring Policies	Sex Offender Registry
Campus Facilities Security and Access	Alcohol and Illegal Drug Enforcement Policies	Emergency Response and Evacuation
Campus Law Enforcement	Drug and Alcohol Abuse Prevention Programs	Missing Student Notifications

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Crime Statistics

- Schools must report statistics for certain “included” crimes if:
 - Occurred in three most recent calendar years;
 - On campus or within its Clery Geography; and
 - Reported to campus security or local law enforcement



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Crime Statistics: Clery Geography

Institution's noncampus buildings and property

Campus

Public property within/adjacent to (and accessible from) campus

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Emergency Preparedness

- Report crimes to campus community in timely manner
- Notify campus community if there is immediate threat to health and safety on campus
- Must have emergency response and notification procedures
- Must have missing student notification policies and procedures

- ⚠ Timely warning
- ⚠ Confirm event
- ⚠ Notification system
- ⚠ System testing
- ⚠ Emergency notification

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Annual Fire Safety Report

Fire Statistics	Evacuation Procedures
Fire Safety Systems	Education and Training
Fire Drills	Reporting Fires
Policy Statements	Plans for Future Improvement

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Crime and Fire Logs

Entries

- Crimes and fires
- Within 2 business days of event report

Public Inspection

- Most recent 60 days always available
- For older reports, within 2 business days of a request



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Disclosures and Reporting

- Must publish campus security and fire safety report
 - Can be in same report
- Must distribute to enrolled students and current employees annually by October 1
 - Direct mailing to each individual
 - Publication provided to each individual
 - Posting to Internet or Intranet website, with paper copy available upon request



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Completion, Graduation, and Transfer-Out Rates

- First-time, full-time undergraduates
- Certificate- or degree-seeking
- Tracked in cohorts
- Disaggregated, if statistically significant
- Certain students may be excluded
- Disclosed publicly and reported to ED



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