

## VENDOR/SPONSOR

Seeks financial support for conferences, publications, and other corporation business from vendors and sponsors. Arranges display space at conferences, and ensures that the vendors/sponsors receive proper recognition to the membership for their support.

## WEBSITE/TECHNOLOGY

Updates and creates web pages for KASFAA. Ensures there are computers and projectors for each conference. Looks for new ways to conduct business using electronic means.

Looking for more ways to get involved? Our regional and national associations provide opportunities to learn and serve throughout the year.



Go to [www.sasfaa.org](http://www.sasfaa.org) to join, find training opportunities, and to subscribe to the blog!



Go to [www.nasfaa.org](http://www.nasfaa.org) to keep up with all the up-to-date information in the financial aid world.

## MISSION STATEMENT

The Kentucky Association of Student Financial Aid Administrators, Inc., was founded in order to establish a community of members, who through the sharing of ideas, professional competencies, and experiences, would serve more ethically and effectively the diverse needs of students, parents, and institutions. The present and future existence of the Association continues to be based on this founding principle.

To facilitate this mission, the Association pledges to support professional activities and communications in all areas concerned with the administration of student educational financing programs. The Association is committed to developing future leaders by actively involving its membership. To accomplish the goals set forth by the Association in a dynamic environment, the Kentucky Association of Student Financial Aid Administrators, Inc., offers personal and professional development opportunities and embraces sound principles and practices of aid administration.

## VISION STATEMENT

The Kentucky Association of Student Financial Aid Administrators, Inc., is a dynamic organization serving practitioners, users, and providers of student financial aid programs. This effort occurs in an environment of mutual respect and support which encourages questions, discussion, and the shaping of ideas — thus promoting opportunities, equity, and access in and to higher education.

**FOR MORE INFORMATION  
OR TO VOLUNTEER,  
GO TO [WWW.KASFAA.COM](http://WWW.KASFAA.COM)**



# KENTUCKY ASSOCIATION OF FINANCIAL AID ADMINISTRATORS MEMBERSHIP



**WE NEED YOU!  
Show Your Spirit  
Get Involved — Join TODAY!**

**[WWW.KASFAA.COM](http://WWW.KASFAA.COM)**

## KASFAA COMMITTEES

KASFAA is a volunteer organization, and this committed spirit of volunteerism makes KASFAA an outstanding and involved association. Volunteering gives members the opportunity to expand leadership skills, network with colleagues, and grow within the financial aid profession. A volunteer's responsibilities may include meetings, phone conferences, and individual tasks assigned by committee chairs.

## ARCHIVIST/HISTORIAN

Collects, organizes, houses, and maintains all KASFAA records and historic documents.

## ARTICLES AND BYLAWS

Familiarizes themselves with the Articles of Incorporation and Bylaws of NASFAA, SASFAA, and KASFAA. Submits any changes or recommendations to the membership.

## AWARDS

Solicits nominations from the membership for the Herb Vescio Distinguished Service Award, Lifetime Membership awards, and other appropriate awards. Nominees are forwarded to the board for consideration and approval.

## BUDGET AND FINANCE

Develops and monitors the budget throughout the year for any possible changes. Audits the financial records for the prior year. Works closely with the president, president-elect, and treasurer to develop and monitor the budget process.

## COLLEGE GOAL KENTUCKY

Develops, promotes, and delivers College Goal Kentucky events across the state. Works to secure funding; develop and distribute materials for advertising; set up sites; solicit volunteers; contact media, high school guidance counselors, and community leaders; provide presentation materials; maintain a web page and telephone hotline; and collect feedback from participants.

## DIVERSITY CONCERNS

Addresses the needs of Kentucky's underrepresented and/or disadvantaged students. Foster and uses the cultural diversity within KASFAA to ensure that it reflects, represents, and serves the Kentucky population at large. Diversity is not only defined by race but also by such differences as culture, religion, socioeconomic status, institutional type, gender, and sexual orientation.

## LEGISLATIVE ISSUES

Includes representation from all KASFAA sectors, as well as from each Kentucky congressional district. Informs the membership of impending legislation and proposed changes to the student financial assistance programs.

## LONG-RANGE PLANNING

Monitors adherence to KASFAA's long-range plan and updates the plan as the committee deems appropriate.

## MEMBERSHIP/PARTNERSHIP PROGRAM

Gathers and stores the name, address, and phone number of each KASFAA member; publishes a membership directory; and coordinates new member activities.

## NEWSLETTER

Publishes the *KASFAA Newsletter* three times a year to keep the membership updated on happenings around the financial aid community — locally, regionally, and nationally. Gathers articles and pictures by emails and by announcements on the listserv and at all meetings and conferences. The newsletters are published online at [www.kasfaa.com](http://www.kasfaa.com).

## NOMINATIONS

Presents a slate of officers for the spring conference. Makes sure nominees for each office are qualified to serve and are able and willing to faithfully discharge the duties of their offices. Also oversees the election process, counts the ballots, and announces the elected officers for the next year.

## PROGRAM

Plans and organizes the biannual conferences in the fall and the spring. Responsible for session topics, presenters, conference programs, conference entertainment, and conference themes.

## PUBLIC RELATIONS

Plays an integral role in KASFAA's vision of promoting opportunities, equity, and access in and to higher education. Responsibilities include ensuring that the governor proclaims February "Financial Aid Awareness Month" in Kentucky, working with KET to broadcast the annual Financial Aid Call-In Show, and reaching out to other professional organizations to promote KASFAA and its mission of informing Kentucky students and families about financial aid programs.

## SOCIAL MEDIA

Posts information and pictures pertinent to the association through social media outlets deemed appropriate by the Board of Directors. May consult with the Board to review any material to assure it is appropriate in nature and relevant to the association.

## TRAINING

Provides training not only to KASFAA members but also to others involved in the college planning and financial aid processes through three subcommittees:

- **High School Counselor** — Provides statewide instruction for high school counselors. Coordinates and develops agenda for the nine workshops throughout the state and prepares proposals to the Kentucky Department of Education for leadership credit.
- **Professional Development** — Provides the NASFAA Training Workshop series for KASFAA members. Activities include selecting individuals as trainers/instructors for the series in Kentucky, selecting sites to host the training, etc.
- **Support Staff** — Organizes training for financial aid support staff employees. Responsible for site location, publicity, workshop times and dates, session topics, and presenter selection.